

CORPORATE GOVERNANCE PANEL PROGRESS REPORT

Panel Date	Decision	Response	Date for Action	Officer Responsible
25/09/12	<p><u>Annual report on the Freedom of Information Act, Environmental Information Regulations and Data Protection Act</u></p> <p>Agreed that the previous year's statistics on the number of requests received by the Council under the Freedom of Information Act be included in future reports for comparative purposes.</p>		September 2013	Heads of IMD, Legal and Democratic Services
25/09/12	<p><u>2010/11 Accounts</u></p> <p>The corporate guide to managing projects be reviewed and approved by Chief Officers Management Team and subsequently forwarded on to Managers for their perusal.</p>	<p>A Working Group is being established to undertake this. Timescale will be clarified once they have met.</p>		Assistant Director Finance and Resources
12/12/12	<p><u>Corporate Business Continuity Planning</u></p> <p>Service Manager, IMD to identify site which would accommodate council services in the event of major incident at Pathfinder House. Details to be included in the 2013 Annual Report to Panel.</p>		December 2013 – Annual Report	Service Manager, IMD
12/12/12	<p><u>Fraud Investigation</u></p> <ul style="list-style-type: none"> • Identification of fraud in non welfare work and proposals for the fraud service from April 2015 onwards. • To retain the Fraud Working Group 	<p>Fraud Team Business Plan for 2013/2014 outlines areas for non-welfare fraud consideration, including the Cambs Fraud Hub, to identify potential savings to HDC and record outcomes of this work for review by Corp Gov.</p>	<p>September 2014</p> <p>Ongoing</p>	<p>Head of Customer Services</p> <p>Head of Customer Services</p>

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		Provisional dates included in the 2013/14 municipal calendar to enable the Working Group to meet quarterly.		
12/12/12	<p><u>Providing assurance for the Governance Statement</u></p> <p>Draft Annual Governance Statement to May/June Panel Meeting</p>	To allow the development of the assurance mapping process, the draft AGS will be presented to Panel in July.	July 2013	Internal Audit Manager
26/3/13	<p><u>Grant Certification</u></p> <p>The Assistant Director Finance and Resources to write to the Department of Communities & Local Government, the Department of Works & Pensions and the Audit Commission over the cost of auditing benefit claims and requesting the criteria for taking a second sample be adjusted to require this if the errors are significant.</p>	Letter sent	April 2013	Assistant Director Finance & Resources
26/3/13	<p><u>Review of Employee Consultation Information Arrangements</u></p> <p>Include reference to the exercising of employer discretions in relation to the Local Government Pension Scheme for staff below Chief Officer in the list of amendments to the constitution.</p>	Added to Panel's recommendations to Council	24 th April 2013	Democratic Services

